

ST. JUST-IN-PENWITH TOWN COUNCIL

St Just Town Council Offices  
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Date of Issue: 14 June 2023

**ORDINARY MEETING**

Dear Councillor

You are hereby summoned to attend the Ordinary Meeting of the Town Council to be held as follows:

**Date: Monday 19 June 23**  
**Time: 7.00pm**  
**Venue: St Just Library**

For the purpose of transacting the business on the agenda below

Cas Leo

Cas Leo  
Town Clerk

To  
Mayor: Sue James  
Deputy Mayor: Daisy Gibbs

Councillors  
Farmer Morris Jessica Morris  
Chris Denley Brian Clemens  
Martin Cavell Robert Chadder  
Fynn Tucker Kevin Casley  
Harvey Thomas John Swarbrooke

## AGENDA

### 1. Public Address at Council Meetings

A period of fifteen minutes will be set aside to enable members of the public to put questions directly to the Council. Anyone wishing to put a question to the Council must do so by submitting it in writing by no later than 10.00am on the Friday preceding the meeting.

Holly Whitelaw National Lottery Report Climate  
Helen Bowkett - Hedging  
Amanda Pennington – Wildanet  
Bob Allan - Planning Application PA23/03240  
Randall Olds Planning Application PA23/03761

### 2. Apologies for Absence

### 3. Declarations of Interest

### 4. Dispensations

To consider requests for dispensation for which an application has been received by the Office.

### 5. Minutes

To consider passing the following resolution:

That the Town Mayor signs as a true and accurate record the Minutes of the Annual Meeting of the Town Council held on 15 May 2023.

### 6. Matters Arising

To consider any matters arising from the signed minutes.

### 7. Planning

#### a) Applications

As part of the formal consultation process, the Council's comments are sought on applications received from Cornwall Council since the last meeting, as set out on the attached schedule. Copies of the applications are available for inspection at the Town Council Offices.

#### b) Decisions

To note the decisions received since the last meeting.

#### c) Appeals if any.

#### d) Protocols/notices if any.

### 8 Finance

#### a) Accounts for Payment.

- b) Grant Aid Applications Childrens Ark £200 and NCI £600.
- c) Thank you email from Outreach Magazine for their grant of £1200.
- d) 4<sup>th</sup> Quarter Report.
- e) Internal Audit Report
- f) a Statement document on Internal Control
- g) Annual Governance Statement 2022/23
- h) Accounting Statement 2022/23

## 9 Correspondence

Road markings requested at benches by No Go by Hill.

## 10 National Lottery Report/ Climate Action Plan

## 11 Plain An Gwarry

CGS update and application to use.

## 12 Council Policies

Policies – Bullying and Harassment/Capability/ Data Protection/ Leave /Bereavement.

## 13 Information Items and Matters to Report

Cornwall Councillors Report.

## 14 Exclusion of the Press and Public that

If necessary, to consider passing the following resolution:

RESOLVED: that under Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s).

## 15. Staffing Update

## 16. Car park Update

## 17. Toilet Update

## 18. Pendeen Playpark

The Annual Inspection Report was shared by email and costings to upgrade/repair based on report received. A CIL bid was sent to Cornwall Council. Benches at park are currently being refurbished.

19. Strategic Plan (facilitation quotes)