MINUTES of the ORDINARY MEETING OF ST JUST-IN-PENWITH TOWN COUNCIL held in the Library, St Just, on Monday 2nd September 2024 at 7.00 pm.

Councillors

Kevin Casley
Martin Cavell
Robert Chadder
Daisy Gibbs
Sue James
Farmer Morris
Jess Morris
Louise Snelson
John Swarbrooke
Jill Taylor

Also Present: Sue Ninnis (Clerk), Hester Hunt (Deputy Clerk) and Cllr Brian Clemens County Councillor and members of the public.

TC.192. PUBLIC PARTICIPATION

3 members of the public spoke regarding various agenda items:
Luke New Item 200a
Anthony Taylor Item 200b
Richard Belton Item 200c

TC.193. APOLOGIES FOR ABSENCE

Apologies for absence were received from Chris Denley and Fynn Tucker.

TC.196. MINUTES OF THE ST. JUST TOWN COUNCIL MEETING HELD 22nd JULY 2024

Following consideration, it was
Proposed Farmer Morris, seconded by Kevin Casley
Proposal/Resolution – that the Minutes of the St. Just Town Council meeting held on 22 July 2024 be approved as true and accurate record and signed by the Chairman. 9 for, 1 abstention.

TC.197. MATTERS ARISING

CCTV update –

Chairman's initials_____

Clerks Report: After making enquiries to see if the Fire Brigade would let us put a camera on the tower, that has finally come back as permission not granted.
I then spoke with Michael Green who is ITC operations Officer and in charge of lamp posts, as I asked if we could put a camera on a lamp post, but as they are owned by Cornwall Council and maintained by themselves, they would not allow it either.
We could join operation Open Space CCTV which I think the council had already looked into, but once again there is a massive out lay for this, but I am checking on the price to see if it could be viable.
There may be an opportunity for us to have a mobile CCTV set up also done by Sustainable Growth and Development, (ITC Operations Manager – Mike Green). I am waiting for him to get back to me.
Robert Chadder said he would speak to a contact and have him assess the area and propose some possible solutions
Farmer Morris would speak to the Bolitho Club and Brian Clemens or Jess Morris would speak to Simon Mould.
16 Days of Action against Domestic Abuse update – it was
Proposed and seconded by Sue James and Jess Morris that the Council would agree for the library to set up a display; the council would help with Bystander training; and support the walk/vigil on 25th November in Penzance. Unanimous.
Letter to Police and Crime Commissioner – update – no reply noted.

TC.198. PLANNING

a) Planning applications

a) Applications:

Application: PA24/06074
Proposal: Notification of work trees in Conservation Area, namely clear sycamore trees and clear space in front of garage including self-sown small trees/saplings in garden.
Location: Garage and walled garden behind Carvorrow, Carrallack Lane St. Just.
PA24/06074 | Notification of works to trees in Conservation Area namely clear sycamore trees and clear space in front of garage including self sown small trees/saplings in garden | Garage And Walled Garden Behind Carvorrow Carrallack Lane St Just TR19 7HP (cornwall.gov.uk)
T.Cl Noted however there is concern that there may be a badger set it the area, please investigate before removing.
Proposed Sue James Seconded Robert Chadder 9 in favour 1 abstention

Application: PA24/04614
Proposal: Proposed alterations and extension to existing dwelling replacing conservatory.

Chairman's initials_____

Location: Long Barn, Kerrow Farm, St. Buryan.
PA24/04614 | Proposed alterations and extension to existing dwelling replacing Conservatory. | Long Barn Kerrow Farm St Buryan Penzance Cornwall TR19 6JB
T.Cl No objection. Proposed Farmer Morris, seconded Sue James 9 in favour 1 abstention

Application: PA24/06020
Proposal: Erection of single storey rear extensions.
Location: 9, Church Road, Pendeen.
PA24/06020 | Erection of single-storey rear extensions | 9 Church Road Pendeen Penzance Cornwall TR19 7SF
T.Cl No objection Proposed Farmer Morris, seconded Kevin Casley unanimous

Application: PA24/06515
Proposal: Replacement windows and door.
Location: 34, Fore Street, St. Just.
PA24/06515 | Replacement windows and door. | 34 Fore Street St Just Penzance Cornwall TR19 7LJ
T.Cl Objection – this is in Article 4 of the conservation area and there are no other plastic framed windows in the street therefore they should be wooden. Proposed Jill Taylor, seconded John Swarbrook, 8 in favour 2 against.

Application: PA24/05392
Proposal: Replacement single storey rear extension.
Location: Ryan, 5, Truthwall Villas, Truthwall, St. Just
. PA24/05392 | Replacement single storey rear extension | Ryan 5 Truthwall Villas Truthwall St Just Penzance Cornwall TR19 7QL
T.Cl No objection. Proposed Farmer Morris, seconded Kevin Casley, unanimous.

b) Decisions:

Application: PA24/04069
Proposal: Conversion and extension of existing building to dwelling (amended design).
Location: Bosavern House, Bosavern, St. Just.
Approval (T. Cl. No Objection). **Approved**

Application: PA24/05023
Proposal: Single storey extension, replacement of roof and minor works.
Location: 25, Princess Street, St. Just.
Approval (T. Cl. Strong Support). **Approved**

Application: PA24/03501

Chairman's initials_____

Proposal: Listed Building Consent for the re-instatement of a wall that has collapsed due to weather conditions.
Location: The Old Vicarage, Church Road, Pendeen.
Approval (T. Cl. Strong Support). **Approved**

Application: PA24/04808
Proposal: Replacement of timber windows and associated works.
Location: Quiddles, Pendeen.
Approval (T. Cl. Agreed with recommendation of Case Officer). **Approved**

c) Protocols: PA24/04808 Replacement Windows, Quiddles, Pendeen – Agree with recommendation of case officer, 6 for 1 abstention (5 did not reply – via email)

d) Appeals: PA23/09216 The Forge, Cape Cornwall

e) Enforcements None

TC.199. <u>FINANCE</u>

a) **Accounts for Payment** in the sum of £31021.11

Proposed/Resolved**:** To approve payments of £31021.11
Proposed Farmer Morris, seconded Daisy Gibbs, unanimous.

Chairman's initials_____

	Costs - Description						
	Date		Amount	TC	Item	Payee	Description
1	24/07/2024		£15.20	**Pd**	BACS	Callum Evans	Travel Expenses
2	24/07/2024		£3,000.00	**Pd**	BACS	St. Just Sports Centre	Grant Award
3	24/07/2024		£1,050.00	**Pd**	BACS	Cape Cornwall Pilot Gig Clut	Grant Award
4	24/07/2024		£13.28	**Pd**	Debit Card	Amazon	Stationery
5	24/07/2024		£21.99	**Pd**	Debit Card	Amazon	Letterbox cage
6	26/07/2024		£3,415.10	**Pd**	BACS	Crystal Clear	Inv. No. 57399
7	29/07/2024		£118.00	**Pd**	BACS	Ian Watling	Inv. No. 2024030
8	31/07/2024		£2,500.00	**Pd**	BACS	Jill Stott	Kit Consulting Inv. No. 315
9	31/07/2024		£36.00	**Pd**	BACS	Cornwall Council	Inv. No. 8100497087
10	05/08/2024		£100.00	**Pd**	BACS	Jill Stott	Grant for refreshments served in Chapel
11	05/08/2024		£1,025.87	**Pd**	BACS	CGS Contractors	Inv. No. 1996 - July maintenance
12	12/08/2024		£416.11		Direct Debit	Octopus	Inv. No. 0016
13	12/08/2024		£13.39		Direct Debit	Concorde	Inv. No. 574575
14	12/08/2024		£113.75	**Pd**	BACS	SeaDog IT	Inv. No. 6219
15	14/08/2024		£108.94	**Pd**	BACS	Wallgate	Inv. No. 35583
16	21/08/2024		£65.99	**Pd**	Debit Card	Amazon	Office shredder
17	21/08/2024		£7.89	**Pd**	Debit Card	Assurant Gen. Ins, Ltd	Accidental Damage Insurance
18	28/08/2024		£32.97		Direct Debit	Concorde	Inv. No. 575907
19	28/08/2024		£42.53	**Pd**	Debit Card	South West Water	04 July to 07 August
20	28/08/2024		£3,415.10	**Pd**	BACS	Crystal Clear	Inv. No. 57659
21	28/08/2024		£67.91	**Pd**	BACS	Aquacert	Inv. No. EIN124334
22	28/08/2024		£2,393.23	**Pd**	BACS	NSN Electrical Ltd.	Inv. No. PRO-9381-A
23	28/08/2024		£2,449.71	**Pd**	Direct Debit	HMRC	July Tax & N.I. contributions
24	28/08/2024		£2,096.92	**Pd**	BACS	Cornwall Council	August pension contributions
25	28/08/2024		£8,501.23	**Pd**	BACS	Individuals	August net salaries
17	**Total**		**£31,021.11**				

b) **Grant Applications - None**

c) First Quarter Report 1st April – 30th June 2024 - noted

1st Quarter Report April – June 2024

The first quarter report covers 1 April – 30 June 24. The second quarter report will be due in the end of October/early November 2024.

St Just Town Council opening balance on 1st April was £486325.09 (which included £36.08 petty cash and £486289.01 in the two bank accounts). The Council's budget for 2024/25 is £309642.00. The spending as at 30 June was £45122.00. The first quarter does not give any cause for concerns and is never really a good indicator anyway of trends. The next quarter gives a view at the half way stage and is a better marker. Although inflation is down most expenditure is still rising due to the economic downturn but it remains to be seen if this will continue.

- Petty Cash is used for very minor items from cleaning products to engraving Mayor's chain.
- The Council has received £25994.00 from the Town Vitality Fund this quarter, and CIL payments of £9549.33.

<u>Banking Reconciliation:</u>

Chairman's initials_____

To 30th June 2024 the bank reconciliation is good and all figures are correct and signed off by the two councillors given this task.

Projects:
We have incomes streams mentioned such as Town Vitality Fund, in Quarter 2. The Council has budgeted for different projects over the years and have reserve funds for work at Pendeen Playpark due to complete in October this year, with £60000.00 CIL funding plus £30000.00 from reserves.

The Council 2nd instalment of the precept from Cornwall Council is due this month.

TC.200. CORRESPONDENCE

a) Luke New – Penwith Landscape Recovery Project (SSSI)
Luke spoke to the council about the Penwith Landscape Recovery Project and how we could get involved and help the local landowners and farmers who would like to be a part of the project. He will contact the clerk so she can advertise on the website and use the council Facebook.
b) Anthony Taylor – land adjacent to Pendeen Playpark
Anthony spoke to the council regarding the purchase of land next to his house which is owned by the Council at the entrance of Pendeen Playpark. He said he would like to extend his garden and fence the area off for his dog. The Council thanked him for attending and would make a decision in Part 11.
c) Thank you from the Nancherrow Project successful funding application – see attached. Noted.
d) Richard Belton – Chairman of West Cornwall Footpaths Preservation Society – Project to survey and waymark the Tinners' Way – see attached. Richard spoke to the Council regarding the Tinners Way waymarking project, from St just to St Ives. It was proposed by Jess Morris and seconded by Daisy Gibbs that the council would write in support of the project to Cornwall Council and the Ordnance Survey. It was also suggested that they should be encouraged to put in for a grant to help them with their efforts. Unanimous. John Swarbrooke also suggested that they contact him for help regarding the walking application.
e) Bob Thomas – Bus shelter Tregeseal. Mr Thomas wrote the to the council asking for a bus shelter at Tregeseal opposite the gallery. The clerk was tasked with looking into the request for the last bus shelter at Boscaswell and also asking Highways if this could be feasible at both areas and then finding out about funding.

Chairman's initials_____

f) Report from Pendeen Gig Club – see attached. Noted.

TC. 201. INFORMATION ITEMS AND MATTERS TO REPORT

a) Cllr Clemens report:

Good evening,

I will keep it brief this month as there are many changes in the pipeline not only planning and I am sure the budget will throw us some curve balls and next month hopefully things will be a little clearer and a more accurate report will be possible then.

With regards the recent Police Liaison meeting held on the 21st of August it was well attended and hopefully you are now able to understand why we cannot always say what is planned and what intel has been received so as not to jeopardise operations, that said progress locally has been made and things are in hand regarding local issues.

The upcoming CAP meeting will focus on transport and will include an update on the recent bus review and also an update on the ongoing bus survey being carried out independently and the responses received so far will hopefully be discussed on the night.

As chairs and vice Chairs of the CAP we meet every six months to discuss relevant matters and any issues that have come to light since we last met, unfortunately the next meeting is on Thursday next week and I will be unable to attend as I have a physio appointment so it will give my vice chair an opportunity represents us hopefully.

Sue James asked about 20mph speed limits, although the signs have been put up the actual limits are not in force as yet. Cllr Clemens also mentioned about the problems recruiting retained fire fighters and how we need to encourage more people to apply.

b) Mayor's Report:

Since our last full council meeting, we have had two police drop-in sessions. The first was attended by Sgt John Scrimengour and a Neighbourhood beat officer and the latest today by Dee Evans the Inspector from Penzance and the two tri service officers. Both surgeries were well attended and hopefully be beneficial to residents.

I have been invited to an event hosted by the Men's Shed to raise awareness of their activities later this month. Preparations are also in hand for Mayor's Sunday on 15th September.

Chairman's initials_____

As a trustee of the Miners Chapel, I can say volunteers are making major efforts to raise money for the acquisition of the chapel. Last Saturday a fundraiser was held and was attended by our Deputy mayor who reported that it was an enjoyable event with face painting and morris dancing.

c) Reminder re representative for Centre of Pendeen – no one was willing to volunteer for this position.
d) Citizen of the year – The council was reminded to put in any nominations for this before the next council meeting when it will be voted on. The clerk will also bring back the eligibility criteria for the council to decide if it needs updating. Last updated 2009.
e) Reminder to councillors to sign up to Gmail – see attached fact sheet re use of personal email addresses
f) Update on Pendeen playpark new equipment – all ordered and due to be assembled in September/October
g) Refurbishment of St Just toilets – Sue James – see photos attached
After a lengthy discussion the following was agreed:
Kevin Casley and Ian Watling to produce a schedule of maintenance for remedial work with pricing to bring back to the next meeting.
Proposed Robert Chadder seconded Farmer Morris, unanimous.
h) To approve Draft Business Continuity Plan – see attached.
Proposed by Farmer Morris and seconded by Kevin Casley to accept the Business Continuity Plan, Unanimous.

Chairman's initials_____

TC.202. <u>EXCLUSION OF THE PRESS AND PUBLIC</u>

That, If necessary, to consider passing the following resolution:
RESOLVED: that under Section 1 (2) of the Public Bodies (Admission To Meetings) Act 1960, it is proposed that, because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for the business specified in the following item(s}.
Proposed/Resolved: Proposed Robert Chadder, seconded Farmer Morris, unanimous.

Item 200b Sale of land next to Pendeen Playpark
After a discussion it was agreed that the land would not be sold and kept as part of a community asset in perpetuity for the residents of the area.
Proposed Farmer Morris, seconded John Swarbrooke, unanimous

The meeting closed at 9pm.

Chairman's signature _____Date_____

Chairman's initials_____